7. AI Ethics and Governance Policy

(revised February 2024)

Purpose & Scope

The purpose of this AI Policy is to guide the ethical use and integration of artificial intelligence (AI) technologies within Syracuse Academy academic programs, research initiatives, and administrative operations. This policy aligns with our commitment to uphold the highest standards of academic integrity, foster innovation, and respect the legal and ethical considerations of both the United States and our host countries.

This policy applies to all students, faculty, staff, and administrators of the Institution, encompassing all academic programs, research activities, and administrative operations that involve the development, use, or study of AI technologies.

Policy Statements

Ethical Principles and Standards

AI technologies must be used in a manner that respects the dignity, rights, and freedoms of all individuals. Decisions made with the aid of AI should be fair, transparent, and free from bias.

The development and use of AI should contribute positively to society, considering the social, economic, and environmental impacts.

Academic Integrity

The use of AI in academic work must adhere to principles of academic integrity. AI-generated work must be properly attributed, and the use of AI to complete assignments, conduct research, or for any form of assessment must be transparently disclosed and approved by the relevant academic authority.

Faculty will provide guidelines on the acceptable use of AI tools within their courses, including citation standards for AI-generated content.

Curriculum and Pedagogy

Our curriculum will include the study of AI and its implications, preparing students to critically engage with AI technologies and their impact on society.

Faculty are encouraged to integrate AI technologies into teaching and learning in ways that enhance educational outcomes, subject to approval by curriculum committees to ensure alignment with educational objectives.

Research and Innovation

Research involving AI technologies must comply with all institutional review board (IRB) requirements, respect privacy rights, and ensure the ethical treatment of data.
Innovations in AI developed under the auspices of the Institution must seek to advance knowledge and benefit humanity, aligning with our values and ethical guidelines.

Privacy and Data Protection

The collection, storage, and use of data through AI technologies must comply with applicable US and host country data protection laws.
Individuals' privacy rights must be respected, with clear communication about how their data is used, the purposes of data collection, and measures taken to protect their information.

Compliance and Governance

A dedicated AI Ethics Committee will oversee the implementation of this policy, review AI-related proposals and projects, and ensure compliance with ethical standards.
This policy will be reviewed annually and updated as necessary to reflect technological advancements, legal changes, and best practices in AI ethics and governance.
International Collaboration and Local Compliance
In fostering international collaborations, we will ensure that AI projects and initiatives comply with both US and local regulations and ethical standards, respecting cultural sensitivities and legal frameworks of our host countries.

Implementation, Reporting and Enforcement

All departments and individuals must ensure their activities involving AI are in full compliance with this policy. Training on ethical AI use and policy guidelines will be provided to all relevant stakeholders.

Any violations of this policy should be reported to the AI Ethics Committee. Violations will be addressed according to the Institution's disciplinary procedures, and may result in sanctions, up to and including dismissal from the Institution.